



**Committee of the Whole**  
**Tuesday, January 19, 2016 ♦ 7:00 pm**  
**Boardroom**

**Trustees:**

**Present:** Rick Petrella (Chair), Cliff Casey (Vice Chair), Bill Chopp, Dan Dignard, Carol Luciani, Bonnie McKinnon, Robyn Zettler (Student Trustee)

**Absent:**

**Senior Administration:**

Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of Business & Treasurer), Patrick Daly, Michelle Shypula and Leslie Telfer (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Trustee McKinnon.

**1.2 Attendance – As noted above.**

**1.3 Approval of the Agenda**

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the January 19, 2016 meeting.

**Carried**

**1.4 Declaration of Interest - Nil**

**1.5 Approval of Committee of the Whole Meeting Minutes – November 17, 2015**

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the November 17, 2015 Committee of the Whole meeting.

**Carried**

**1.6 Business Arising from the Minutes**

Vice-Chair Casey, trustee representative on the Student Transportation Services Brant Haldimand Norfolk Board of Directors, requested that trustees provide their feedback to him with respect to the proposed revisions to Transportation Procedures 018-023.



**2. Presentations - Nil**

**3. Delegations – Nil**

**4. Consent Agenda**

**4.1** THAT the Committee of the Whole refers the unapproved minutes of the Friends of the Educational Archives meeting of December 3, 2015 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**4.2** THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee meeting of December 15, 2015 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

**Carried**

**5. Committee and Staff Reports**

**5.1 Unapproved Minutes and Recommendation from the Budget Committee Meeting – January 11, 2016**

Chair Petrella, Chair of the Budget Committee, reviewed the highlights of the January 11, 2016 Budget Committee meeting and brought forward the following motions:

a) WHEREAS the Board has approved the following goals for the 2015-2018 Strategic Plan:

**Improving Student Achievement** – Knowing our Learners: When we know, understand and respond to the unique learning needs using assessment-rich learning, we can respond to the individual needs of our students and improve their outcomes;

**Catholic Faith Formation** – When we support the family and the parish in forming the faith of our students and we commit ourselves to the principles of our gospel values, as expressed through the example of Catholic Social Teaching, we help to build the Kingdom of God;

**Developing Safe and Inclusive Schools** – When we foster positive relationships that emphasize mutual respect, understanding, and trust, we are able to improve the cohesion of our community; and

**Communicating Effectively** – When we communicate effectively to our internal and external stakeholders, we enhance the engagement of our community which improves our ability to generate support for our system.

THAT the Budget Committee recommends that the Committee of the Whole refers the goals of the 2015-2018 Strategic Plan as the goals for the 2016-17 Budget to the Brant Haldimand Norfolk Catholic District School Board for approval.



- b) THAT the Budget Committee recommends the Committee of the Whole refers the Budget Planning report to the Brant Haldimand Norfolk Catholic District School Board for approval of budget procedures as outlined in the 2016-17 Budget Procedures Manual (September 1, 2016 to August 31, 2017).
- c) THAT the Budget Committee recommends that the Committee of the Whole refers the 2015-16 Revised Budget Estimates, in the amount of \$121,135,667, to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the unapproved minutes of the Budget Committee Meeting of January 11, 2016 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

THAT the Committee of the Whole refers the recommendations of the Budget Committee Meeting of January 11, 2016 to the Brant Haldimand Norfolk Catholic District School Board for approval.

**Carried**

## **5.2 Unapproved Minutes and Recommendation from the Policy Committee Meeting – January 13, 2016**

Vice-Chair Casey, Chair of the Policy Committee, provided a brief overview of the business of the January 13, 2016 Policy Committee meeting. Director Roehrig explained the revisions made to the Public Concerns Administrative Procedure, as well as the By-Laws, reflecting trustee discussions at the Policy meeting. Chair Petrella indicated that he would be voting on this item. The following motions were brought forward:

- a) THAT the Policy Committee recommends that the Committee of the Whole refers the Public Concerns Policy 400.10 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- b) THAT the Policy Committee recommends that the Committee of the Whole refers the rescinding of the following policies to the Brant Haldimand Norfolk Catholic District School Board for approval:
- Code of Conduct – 200.05
  - Safe Schools – 200.25
  - Student Discipline – 200.26
  - Bullying Prevention and Intervention – 200.27
  - Program for Students on Long-Term Suspension and for Expelled Students – 200.28
- c) THAT the Policy Committee recommends that the Committee of the Whole refers the Student Behaviour, Discipline and Safety Policy 200.09 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- d) THAT the Policy Committee recommends that the Committee of the Whole refers the revised Board By-Laws to the Brant Haldimand Norfolk Catholic District School Board for approval.



Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole refers the unapproved minutes of the Policy Committee Meeting of January 13, 2016 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

THAT the Committee of the Whole refers the recommendations of the Policy Committee Meeting of January 13, 2016 to the Brant Haldimand Norfolk Catholic District School Board for approval.

**Carried**

### **5.3 2015-16 Additional Professional Activity Day and School Year Calendar**

Superintendent Shypula advised that one of the terms of settlement recently negotiated with the province and the Ontario English Catholic Teachers' Association, and supported in legislation with the amendment of Regulation 304, was the addition of a Professional Activity day, effective immediately. She advised that following consultations with the School Year Calendar Committee and the Grand Erie District School Board, Friday, February 26, 2016 is proposed as this year's additional PA day.

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the addition of a Professional Activity Day on Friday, February 26, 2016 on the 2015-16 Elementary and Secondary School Year Calendars.

**Carried**

### **5.4 Graduation Rates**

Superintendent Daly advised that in the spring, the Ministry will be releasing school board graduation rates for the 2010-11 Grade 9 cohort. Based on the Ministry's calculation that takes into account where students start their Grade 9 education, not the Board that they graduate from, we anticipate that our results will be 83% (4 year) and 86% (5 year). Using our internal calculation which measures the success of students who begin secondary school with us and stay until graduation, our graduation rate is 91% (4 year) and 93% (5 year). He added that ongoing efforts are made to contact those students who have not earned their Ontario Secondary School Diploma to encourage them to enroll in programs such as Alternative Education, Continuing Education and Home Instruction in order to complete the missing requirements.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole refers the Graduation Rates report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**



**5.5 Financial Report – November 2015**

Superintendent Grice presented the Board expenditure report for the period ending November 30, 2015. He reported that the budget is on track with 24.0% of the total budget spent at the quarter year mark and noted that the Board is on track with projections to year end.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Financial Report – November 2015.

**Carried**

**5.6 Excursion – Gahanna, Ohio**

Superintendent Daly presented a request from St. John's College for approximately 40 Senior Football team members to play an exhibition football game against the Gahanna Lincoln High School Lions. Players will also have the opportunity to tour the Ohio State University Campus and attend a College football game.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to Gahanna, Ohio from Thursday, September 8 to Saturday, September 10, 2016.

**Carried**

**6. Information and Correspondence**

Chair Petrella distributed complimentary tickets for the January 22, 2016 Brantford Blast hockey game, sponsored by the Brant Food for Thought organization.

For planning purposes, Director Roehrig requested and received trustee approval to publish the proposed additional PA day date of February, 26, 2016 to the system and community partners, pending formal approval at next week's Board meeting.

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

**Carried**

**7. Resolution of Notices of Motion**

Trustee Chopp spoke to his notice of motion presented at the November 17, 2015 Committee of the Whole meeting where he proposed that the Board establish an annual memorial mass to acknowledge and recognize the accomplishments of current or former students and staff who have passed away. Chair Petrella suggested that the Board dedicates its Inaugural/Annual Meeting mass for deceased members of our district, which was supported by trustees. Vice Chair Casey added that the families of those who are being memorialized should be notified. Director Roehrig noted that the Board's practice is to send to families a condolence letter from the Director, together with a memorial mass enrollment card, for daily masses celebrated by the Carmelites.



Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board dedicates its annual Inaugural/Annual Meeting mass as a Memorial Mass to remember staff and students (present and past) who have died in the last year, recognizing their contributions to their school communities and to the Board, and to continue its practice of sending families a letter of condolence from the Director of Education, together with a Memorial Mass Enrollment card.

**Carried**

**8. Trustee Inquiries**

Vice Chair Casey drew attention to recent media traffic with respect to head lice and suggested that staff review the Board's current policy.

**9. Business In-Camera**

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera Session.

**Carried**

**10. Report on the In-Camera Session**

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

**Carried**

**11. Future Meetings**

Chair Petrella drew trustee attention to the list of future meetings and events.

**12. Closing Prayer**

The closing prayer was led by Trustee Dignard.

**13. Adjournment**

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of January 19, 2016.

**Carried**